

Government of India
Ministry of Agriculture & Farmers' Welfare
Department of Agriculture, Cooperation & Farmers Welfare
(INM Division)

F. No. 9-25/2015-Org. Fmg.

WALK-IN-INTERVIEW

A Project Management Team (PMT) for monitoring the implementation of Paramparagat Krishi Vikas Yojana (PKVY) Scheme of Department of Agriculture, Cooperation and Farmers Welfare is proposed to be constituted for which the following staff is proposed to be engaged for a period of one year purely on contract basis:-

- (i) **Consultant (One)** - Remuneration to be decided on the basis of qualification and experience subject to a maximum of Rs.50,000/- per month (Consolidated).
- (ii) **Technical Assistants (Two)**- Remuneration to be decided on the basis of qualification and experience subject to a maximum of Rs.30,000/- per month (Consolidated).
- (iii) **Accountants (Two)** - Remuneration to be decided on the basis of qualification and experience subject to a maximum of Rs.30,000/- per month (Consolidated).

The details about educational qualification, experience and other criterion for the position and format for sending application are available on www.agricoop.nic.in and <http://ncof.dacnet.nic.in> . The interested and eligible candidates for Consultant, Technical Assistant and Accountant may appear for walk-in-interview at National Centre of Organic Farming, Sector 19, Hapur Road, Near CBI Academy, Ghaziabad-201002 between 11:00 a.m to 4:00 p.m on the following dates alongwith filled up prescribed bio-data with original supporting documents:-

Date:- 08.12.2015 for the post of Consultant and Accountant.

Date:- 09.12.2015 for the post of Technical Assistant.

Note: No TA/ DA will be paid for attending interview.

Annexure-I

Ministry of Agriculture & Farmers' Welfare
Department of Agriculture, Cooperation & Farmers' Welfare

Engagement of Consultant/ Technical Assistants/ Accountants on contract basis under 'Paramparagat Krishi Vikas Yojana' scheme.

- I. **Consultant:** One (1) -- The remuneration/ honorarium for Consultant will be decided on the basis of educational qualification and experience subject to a maximum of Rs 50,000 per month (consolidated).

Educational Qualification & Experience:

- (i) Doctorate Degree in Soil Science/ Agricultural Extension/ Agronomy/ Plant Protection having at least 2 years of field experience in Organic Farming, Quality Control of Organic Produce, Soil Analysis, Interpretation of Data results, issue of Soil health Card, demonstrations etc.
- (ii) Ability to analyze data and preparation of project reports, writing reports/ seminar notes/ articles as evidenced by publication in National and International journals.
- (iii) The person should have the ability of team leadership & motivation.

General Criterion:

- (i) Maximum age limit of Consultant is 45 years.
- (ii) Consultant will be appointed initially for a period of one year from date of engagement.

Duties:

- (i) To provide technical guidance to the Joint Secretary (INM) on matters related to interventions proposed in the Mission. To develop standardized formats for sub-Mission of Action Plans.
- (ii) To assist State in planning, formulation of Paramparagat Krishi Vikas Yojana Mission (PKVYM) action plans, whenever required.
- (iii) To provide technical assistance to PKVYM staff in scrutinizing the action plans received from the States.
- (iv) To establish time-lines and indicators for completion of each activity.
- (v) To supervise the quality of implementation of various interventions proposed in the Mission.
- (vi) To assist Joint Secretary (INM) and other senior officers in synchronizing and synergizing with other divisions of DAC; State governments; State Agricultural Universities; ICAR research institutions and other stake holders on technical front.
- (vii) To constitute teams for monitoring the progress of works in the States and provide technical guidance to them in conducting Monitoring and evaluation.

- (viii) To coordinate the work of State Project Management Team and District Management Team.
- (ix) To visit the States periodically to provide technical guidance and impart knowledge about best practices.
- (x) To assist in the conduction of specific central and regional workshops.
- (xi) To analyze the data received from various States and to come up with suggestions wherever improvements are required in the execution of the activities.
- (xii) Documentation and dissemination of contribution of various interventions of cluster demonstration and success stories.
- (xiii) To render overall help to the technical staff working in the cell.
- (xiv) To perform other tasks specified by Joint Secretary (INM).

II. **Technical Assistant Two (2)** : The remuneration/ honorarium will be decided on the basis of educational qualification and experience subject to a maximum of Rs 30,000 per month (consolidated).

Educational Qualification & Experience:

- (i) Masters degree in Agronomy/ Soil Science/ Plant Protection/ Microbiology/ Agriculture Extension with specialization in Organic Farming, Quality Control of Organic Produce, Soil Analysis, Interpretation of analysis results, issue of Soil Health Card, demonstrations etc. Knowledge of computer essential.
- (ii) Person with one year experience of research and extension will be given preference.

General Criterion:

- (i) Maximum age limit of Technical Assistant is 35 years.
- (ii) Technical Assistant will be appointed initially for a period of one year from the date of engagement.

Duties:

- (i) To procure, compile and analyze the State wise data relating to the proposed interventions of the Mission activities.
- (ii) To maintain relevant records/ file and data of the various Mission activities.
- (iii) To assist in developing uniform formats for submission of action plans; monitoring and evaluation formats.
- (iv) To scrutinize the action plans for the interventions proposed.
- (v) To undertake field visits to assess the progress of the Mission activities.
- (vi) To assist senior officers of the PKVYM cell on all technical matters.

- (vii) To undertake other works assigned by the Mission Director from time to time.

III. Accountants Two (2): The remuneration/ honorarium to be decided on the basis of qualification and experience subject to a maximum of Rs.30,000/- per month (Consolidated).

Eligibility Criteria:

Educational Qualification & Experience:

- (i) Bachelor of Commerce (B. Com.)
- (ii) Person with two year experience in accounts and budget work, maintenance of accounts books, bills and audit etc. and having proficiency in computer especially in excel.

General Criterion:

- (i) Maximum age limit of Accountant is 40 years.
- (ii) Accountants will be appointed initially for a period of one year from date of engagement.

Bio-data for Consultant/ Technical Assistants/ Accountants
Ministry of Agriculture & Farmers' Welfare

Post Applied for:

Photograph

1. Name of Applicant :
2. Father's/ Husband's name :
3. Date of Birth :
4. Mailing Address, e-mail
and mobile no. :
5. Academic Qualifications*

S. No.	Educational Qualification	Board/University/Institute	Division/Grade	Year of Passing

6. Experience*

S. No.	Organisation	Post held	Period	Duties performed

7. Present Occupation

8. Foreign study tours/
Assignments/ seminars etc

9. Availability
(time required for joining)

10. Publications
(list to be annexed)

11. List of enclosures : (i)
(ii)
(iii)

Signature _____

* Please attach photocopies of certificates and testimonials.