



भारत सरकार
Government of India
कृषि एवं किसान कल्याण मंत्रालय
Ministry of Agriculture & Farmers Welfare
कृषि, सहकारिता एवं किसान कल्याण विभाग
Department of Agriculture, Cooperation and Farmers Welfare



राष्ट्रीय जैविक खेती केन्द्र
NATIONAL CENTRE OF ORGANIC FARMING

हापुड़ रोड, कमला नेहरू नगर, गाजियाबाद-201002/Hapur Road, Kamla Nehru Nagar, Ghaziabad-201002

Ref. No.: 5-3/2015-NCOF/

Dated: 10.04.2018

TENDER NOTICE

For supply of 80 ml Disposable Pet Bottle for the year 2018-19- reg.

Sealed tenders under Two Bid System i.e. Technical Bid and Financial Bid are invited from interested manufacturers directly or through their authorized dealer for supply approx 10 Lakh during the year 2018-19 of 80 ml Disposable Pet Bottle described as below. The Tender Document may be downloaded from the Central Public Procurement Portal www.eprocure.gov.in or may be obtained on payment of Rs. 500/- in the form of Demand Draft, in the favour of "Pay and Accounts Officer (Sectt- II) Ministry of Agriculture and Farmers' Welfare, New Delhi". The sealed quotations should be sent to the Regional Director, Regional Centre of Organic Farming (HQ), 19, Hapur Road, Near CBI Academy, Ghaziabad- 201002, U.P.

SPECIFICATION FOR SUPPLY OF 80 ML DISPOSABLE PET BOTTLE:
(design enclosed)

PARAMETERS	Specification
UTILITY	: FOR PET BOTTLE 80 ML 37 MM
DIMENSIONS OF THE CONTAINER	: 80 ml
WIDTH/DIAMETER	: 44+/- 0.8 MM
HEIGHT	: 70+/- 1.2 MM
NECK DIA (INNER) in mm	: 33.2 MM
NECK DIA (OUTER) in mm	: 37 MM
DESIGN	: ROUND
TARE WEIGHT (IN GM)	: 10+/- 1
BRIMFUL CAPACITY (ML)	: 88

Last Date and Time of Receipt of Tender : 03.05.2018 at 1:00 P.M.

Date and Time of Opening of Tender : 04.05.2018 at 3:30 P.M.


Jr. Scientific Officer

TECHNICAL BID
(To be enclosed in a separate sealed envelope)

For providing 80 ml Disposable Pet Bottle for the year 2018-19

1.	Name of Tendering Company/Firm/Agency (Attach Certificate of registration)			
2.	Name of Proprietor/Director of Company/Firm/Agency			
3.	Full Address of Registered Office with Telephone No., Fax and E-Mail			
4.	Legal status of the Firm			
5.	Full Address of operating/Branch Office with Telephone No., Fax and E-Mail			
6.	Bankers of Company/Firm/Agency with full address (Attach certified copy of statement of A/C for the last three years)			
7.	PAN/GIR No. (Attach attested Copy)			
8.	Affidavit stating that the agency is/has not been black listed by Centre/State Government/PSU (Attach Copy)			
9.	Details of required specification of 80 ml disposable pet bottle to be supplied:			
	PARAMETERS	Specification	My tendering offered specification by the authority	Whether Yes/No
	UTILITY	: FOR PET BOTTLE 80 ML 37 MM		
	DIMENSIONS OF THE CONTAINER	: 80 ml		
	WIDTH/DIAMETER	: 44+/- 0.8 MM		
	HEIGHT	: 70+/- 1.2 MM		
	NECK DIA (INNER) in mm	: 33.2 MM		
	NECK DIA (OUTER) in mm	: 37 MM		
	DESIGN	: ROUND		
		:		
	TARE WEIGHT (IN GM)	: 10+/- 1		
	BRIMFUL CAPACITY (ML)	: 88		
10.	Whether offered product fulfills the detailed technical specification			
11.	Whether Enclosed EMD for Rs. 20000/-			

Date :

Place :

Signature of authorized person
Name:

Seal:

FINANCIAL BID

(To be enclosed in a separate sealed envelope)

For providing 80 ml Disposable Pet Bottle for the year 2018-19

1. Name of tendering Service Provider Company/Firm/Agency :
2. Details of Earnest Money Deposit :
 - Amount :
 - D.D./P.O. & Date :
 - Drawn on Bank :
3. Price per Unit :
4. Tax to levied :
5. Other Charges if any :
6. Terms of delivery :
7. Terms of Payment :

Date :

Place :

Signature of authorized person
Name:

Seal:

Terms and Conditions:

1. Attested photocopies of the following documents:
 - a. Registration Certificate of Central Excise.
 - b. Registration Certificate of Central Sales Tax & Provincial Trade Tax.
 - c. Registration Certificate of VAT
 - d. List of organizations, Research Laboratories & Educational Institutes where the firm is on rate contract or has been supplying the items, along with their performance certificates and attested photocopies of rate contracts

Other Conditions:

1. The quotation shall be sealed in an envelope. Technical and Financial Bids should be submitted separately in sealed envelope by super scribing Technical and Financial bid. The envelope shall be addressed to Regional Director, Regional Centre of Organic Farming (HQ), 19 Hapur Road, Near CBI Academy, Ghaziabad.
2. The tenders, which are received late by the Regional Director, RCOF, Ghaziabad (hereinafter called 'purchaser', will be ignored. Further, the purchaser does not accept any liability and responsibility for the tenders in case the same are not properly sealed & marked and/or sent as above.
3. The tenders, which are received on time, will be opened at purchaser's at 3.30 P.M. on date as mentioned in the tender documents/tender notice (dates). The purchaser will open the tenders in the presence of the tenderers' duly authorized representatives, who choose to attend the tender opening.
4. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation or annual tendering process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers
5. Tenders are bound to accept order for additional quantity at the rate quoted only if order is placed on them within one year from the date of issue of acceptance of tender.
6. In order to make e-payment the following information is required to be depicted in the quotation letter attaching cancelled cheque:
 - a. Name of the Organization/Supplier/Contractor with full address.
 - b. Name of Bank, Branch Code with full address
 - c. Account Number & Type of Account.
 - d. IFSC Code (Indian Financial System Code)
7. The quoted rates will be valid till 31.03.2019.
8. The rates should be quoted F O R. RCOF, Ghaziabad inclusive of all charges but exclusive of Sales Tax/GST, if any.
9. The rates and prices quoted shall be in Indian Rupees only.

TENDERS FOR THE RATE CONTRACT FOR 80 ML PET BOTTLES

Full Name & Address of the Tenderer in addition to
Post Box No., if any, should be quoted in all communications
to this office :

Telephone No. :

Telegraphic Address/FAX/Cellular No. :

E-Mail address :

From:

To

The Regional Director,
Regional Centre of Organic Farming (HQ)
Kamla Nehru Nagar,
Ghaziabad

I/ We have read all the particulars regarding the General information and other terms and conditions of the Rate Contract for 80 ML DISPOSABLE PET BOTTLE at NCOF, Ghaziabad and agree to provide the items as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in Schedule-I, Schedule-II & Annexures to this Tender. The rates quoted will be valid upto 31.03.2019 in the event of supply order. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

1. I/We have understood these terms and conditions for the Rate Contract and shall provide the best services strictly in accordance with these requirements.
2. The following pages have been added to and from a part of this Tender. The Schedule-I and/ or Schedule-II to accompany this Tender are at pages.
3. Every page so attached with this Tender bears my signature and the office seal

Yours faithfully,

Witness:
Address:
Occupation:

Signature & Seal of the Tenderer
Telephone No. Office:
Resi:
Mobile:
Email-ID
Fax No.:

Signature of witness to Tenderer's signature
Address:
Name & Signature of Witness:
Address

**REGIONAL CENTRE OF ORGANIC FARMING (FI.Q)
19. IIAPUR ROAD. NEAR CBI ACADEMY, GHAZIABAD**

File No.: 5-3/2015-NCOF/

Dated: 10.04.2018

SCHEDULE-1 TO TENDER

Last Date and Time of Receipt of Tender : 03.05.2018 at 1:00 P.M.

Date and Time of Opening of Tender : 04.05.2018 at 3:30 P.M.

1	Name & full address of the tenderer							
2	Item/materials to be supply							
3	Brand/make of Chemicals							
4.	If the Firm is under Rate Contract with Other Govt. Dept./Res. Instt. Give details along with Certified copies of rate contract and service providing issued by Institutes/Depts							
5	Annual Turnover of the linn/company During financial year	Rs..... Lacs						
6	Please submit the following documents necessarily Printed/copied price list signed by office seal of item and a CD/ DVDa..... of the same price list must be submitted. 1SO/IS 1/BIS certification proof copy. - b..... Copy of R.S.T./C.S.'T./VAT Registration/P AN c..... Proof of manufacturer from concerned State/Industry Depit. d.....							
7	State whether you have been currently banned/blacklisted by any Ministry/Depth of Central Govt, or any Stale Govt. If so							
8.	Name & Address of authorized/valid dealers (A copy of the authorization of dealership must be attached)							
9.	Trade Discount along with certificate of undertaking of not giving higher discount to any other Organization in India	<table border="1"> <tr> <td>BRAND Make</td> <td>Discount in %</td> </tr> <tr> <td></td> <td>on Price List</td> </tr> <tr> <td colspan="2">As per Annexure</td> </tr> </table>	BRAND Make	Discount in %		on Price List	As per Annexure	
BRAND Make	Discount in %							
	on Price List							
As per Annexure								
10	Am other information vital for entering into rate contract							

Note:

1. BRAND/PRODUCT/TRADE MARK: Brand, Product. Trade mark including registration, number of manufacturers etc. should be indicated clearly in the proposal.
2. RATES: - Rates charged has to be indicated in the proposal? Clearly as per basic price list. The rates will remain unchanged during current rate contract period.
3. TAXES/ LEVIES: - Taxes duties or on any other levies should be indicated.
4. DISCOUNT: - Any discount on manufacturing price allowed on percentage basis may be indicated clearly.
5. CONTRACT PERIOD: - The rate contract should be valid from the date of acceptance of the contract till 31.3.2019
6. ORDERS: Mode of execution of orders be indicated i.e. whether the order will be executed directly by you and your authorized dealers nearest to this office. Name of the nearest dealer also be indicated with full address.
7. DELIVERY: - Delivery F.O.R. RCOF(HQ). Ghaziabad. No packing & forwarding charges will be paid separately.
8. SUPPLIES: - The Supply of material will have to be completed within 30 days from date of issue of purchase order. The liquidated charges Rs. 0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value

